

**WSRC BOARD OF DIRECTORS
QUARTERLY MEETING MINUTES
NOVEMBER 16TH 12:00 PM
LARAMIE, WYOMING**

Present:

- Paul Crockford Janie Burnett, Denice Lusk, Tami Knotts, Dave Reynolds, Bob Downey, Dave Neil, Gail Parker, Wanda Hult, Deena Neal, and Dianna Gorsch.

Guests:

- Jim Neal (Rawlins), Charlie Gorsuch (Powell), Kory Allen (Laramie), and Joe Teeter (Laramie).

Absent:

- Laurie Sanftner

Opening:

- Paul called meeting to order.
- Meeting minutes were approved.

Treasurer's Report:

- Checking: \$1,102.15
- Savings: \$2625.27
- Scholarship: \$3156.71

- Discussed another bill from Ramkota for the last day of the conference. Check the conference contract against the bill. Paul will email out information and we will email vote.

Delegate Report:

- Janie gave report due to Laurie's absence. He needs to know how to vote in Orlando when she goes next month.
- Deena Neal talked about House Bill Recognizing RT's.
- House of Delegates' meeting passing out budget ahead of time. Vote: Yes.
- Pandemic or Mass Casualty Situations—equipment for RT's currently mandated disposable vents in storage be used at Wyoming Medical Center. Paul will look into this to see who is mandating this. Vote: Yes.

Committees:

- *Conference committee:* Wanda, Tami, and Denice.
 - Paul has a rough draft for the 2008 conference.
 - Denice has a speaker for Alpha 1 Antitrypsin deficiency and pre-screening.
 - Speakers:
 - Dana Oakes: Will speak and sell books (wants full expenses).
 - Russel Woodruff: Disaster Planning (free).
 - Paul Matthews: Clinical Research How To.
 - Barb: Alpha 1 Antitrypsin deficiency (free)
 - Scott Reistad: Employer of Choise (\$500.00).
 - Passy Muir (free).
 - The VEST: 4hour inservice on Wednesday.
 - *Membership:*
 - Delegates: Talk about a motivational speaker on teamwork.
 - Wanda suggests a food committee and a budget committee.

Conference 2008—Cost Cutting:

- Increasing fees of the conference? Sponsors for meals-pay for the whole thing. Cut back on one dinner. Pay separate for meals and keep the same fee.
- Increase fees to \$125.00 (standard fee), increase vendor fee to \$350.00 ,and leave students at \$50.00.
- The conference will be held at Hilton Garden Inn located in Laramie. The dates have been changed to September 24, 25, & 26, 2008. Fees and pay dates, for the Hilton, are negotiable. \$99.00 a night for rooms. Cash bar for dinner nights and for using the grand ballroom – all approved by the Board.
- Dave Neil and Bob Downey to be Vendor Liasons.
- Dinner Auction—Donated items at the conference.
 - *Fund raisers:*
 - Keep money makers in mind (Man booths at Casper Event Center). Goal of \$150.00 for the ballroom.

Licensure:

- The licensure board will schedule a meeting in December to decrease and prorate fees.

- *State Epidemiologist:*
 - Wanting to have health care workers to be able to work in disaster without license in that State. Must have license somewhere.
Individual boards to look at Flu pandemic.

Budget:

- Use last year's checkbook to template + or -. Janie to do summary of last year's money.

Next Meeting:

- March 7, 2008 at noon in Laramie.