

Minutes from May 4, 2012

Present:

Janie Burnett
Jessica Bigelow
Rachael Ford
Mary Peterson
Nancy Luse
Kelsey D'Arcy
Alexia Johnson
Denice Lusk

Absent:

Cindy White
Dr. Laura Martin
Stacey Metzger

President Janie Burnett called the meeting to order at the Laramie Hilton Garden Inn.

Minutes from the last meeting were approved unanimously as well as the

Guest Wanda Hult from the Iverson Memorial Hospital was introduced.

Treasurers Report:

The accounts have been merged and 6 months fee paid to the web site. Mary will add Spring Forum to the budget.

Checking account: \$9502.04

Scholarship: \$3810.27

Secretary Report: Nothing new to report

Delegates Report: Paper work done for the Summer Forum in Santa Fe, New Mexico in July. Alexia will attend. Mary will reimburse Alexia after the forum when discounts and receipts have been totaled.

New Business:

The Razor City Conference in Gillette was discussed as they are holding their conference in the same month as the WSRC, September 2012. It was noted that all felt it is a conflict of interest to hold within the same month not only for Vendors, Speakers, but for Respiratory Therapists as well.

Officer positions, By-laws, there was nothing in the by-laws regarding non-participatory board members. The only documentation found was a 25% recall by the state for the removal of a board member. The board had a discussion that it is a necessary to have participating board members as we only hold approximately five meetings throughout the year and much needs to be accomplished at those meetings. The board felt a need to set precedence for the non-participation of a board member. If two meetings out of the five missed, the board member will finish out term but if a nomination is sent in for

another seat on the board the nomination will be rejected due to non-participation and a 3-year suspension from board will be instilled. National will be contacted for advice on how to write up such by-laws and may be amended at the WSRC conference.

By-laws state that the Medical Director is for the term of one year and the board reserves the right to appoint a new Medical Director. Due to the lack of participation of Dr. Laura Martin, the board has decided to seek a new Medical Director. A motion was made by Denice and seconded by Kelsey. Rachael is to write a letter to Dr. Laura Martin and thank her for her service but need a Medical Director that can participate in the meetings.

Kelsey nominated and motion Dr. Andy Dunn for the new Medical Director. The motion seconded and approved by the Board. Dr. Dunn was contacted by the Board and accepted the position.

There was discussion about membership drive, community involvement, Lung Health Day, Respiratory Care Week and other things that we as a board can do to brainstorm for events. May 15, 2012 City Council meeting on smoke free Natrona County, Janie to write letter and Jessica to present letter (see attached) to city council on the behalf of the board and respiratory therapists. The letter will be posted to the web site and sent in as a letter to the editor to newspapers around the state.

Mary and Jessica will call the hospitals around the state to try to interest them in the conference membership with the AARC, WSRC, and elections for the board positions.

Old business:

Where we are at and what do we need to do to ready for the conference?

Nominations will be sent out by June for vacancies on the Board. Board nominations will need to have a verification of an AARC membership number. Stacey will ready the electronic ballots via survey monkey.

120 days prior to the WSRC for nominations

90 days prior to the WSRC end of June nominations closed

60 days prior to the WSRC, ballots mailed or sent by survey monkey?

30 days prior to WSRC elections closed

Offices up for election:

President Elect

Vice President

Treasurer

Delegate

Two positions for Director at Large

Conference:

Hilton Garden Inn, Laramie, Wyoming

September 26, 27, 28, 2012

September 1, 2012 early registration

Fees: same AARC member number included or no discount

Registration at the door must have AARC member card or no discount

Room:

Five standard rooms for Board Members

50-room block

Standard room \$99.00

Golf: golf tournament, prizes; Rachael

Mary is working the prizes through the AARC

Therapist of the Year: prize package get away; Rachael

Donations: fund raising trip to Los Vegas through Allegent Airlines: Kelsey

Other door prizes; Kelsey, Alexia; Jessica---Kelsey to get donations from Lincare

Vendors: the dates and times have been e-mailed

Speakers:

Janie will contact Joe Burke on Home Care and a Sleep topic

Dr. McGinley- ABG

Beth Young- motivation on public health and work health

PTSD- Wanda Hulit to find someone to speak

EKG Interpretation- Wanda Hulit to find someone to speak

Neonate- Dr. Kilbane

Heath Care Reform-Waiting on response from Dr. Barasso

Richard Branson-ventilator asynchrony- need to contact

Disaster Preparedness- Wanda Hulit arranging the topic

Dr. Andy Dunn- failure to thrive

Waiting on responses-

Telecris

Bill Pruitt- Methacholine challenge

Teleflex- sponsoring of a speaker Ken Hobbs- mask fit

Joe Burke- sleep hygiene for staff and patients

Tifold: there is a template things need to be plugged in when confirmed

Included in the Tri-fold

Price block of rooms

Information of Golf tournament

Conference discount rate will be given with proof of AARC member number

Dates and times of Speakers

Vendors

Wanda Hult and Janie to take a look at the Hospitals list against the AARC membership with the number of licensed therapists. Things are not jiving.

Denice will make reservations for the August 3, 2012 meeting.
Where TBA

A walk-through of the Hotel and the Conference area was provided by Hilton Garden Inn, Laramie, Wyoming

Meeting adjourned by President Janie Burnett