

STATE BOARD FOR RESPIRATORY CARE

MINUTES

July 11, 2003

The Wyoming State Board for Respiratory Care met on Friday, July 11, 2003 in the AARP conference room located at 2020 Carey Avenue, Mezzanine Level 201, Cheyenne WY.

CALL TO ORDER, ROLL CALL

The meeting was brought to order by Veronica Skoranski, Executive Director at 8:12 a.m. In attendance were Board Members Rena M. Piper, Nancy Graf, Joseph B. Burke, Loretta Crider and Andrea Thornton, M.D. Also present was Veronica Skoranski, Executive Director; Ken Nelson, Senior Assistant Attorney General, and members of the public noted on the attached attendance list.

1. ELECTION OF OFFICERS

- a) On motion by Burke, Nancy Graf was elected as Chair.
- b) On motion by Crider, Rena Piper was elected as Vice Chair.
- c) On motion by Piper, Loretta Crider was elected as Secretary/Treasurer.

2. SIGNATURE AUTHORITY FOR EXPENDITURES

- a) On motion by Piper, Skoranski is authorized to sign as the Agency Director Designee/Department Head for all WOLFS and A&I documents.

3. BUDGET DEVELOPMENT

Skoranski reported that she will be working with the assigned budget analysis to develop a budget for the Board for FY04 which runs from July 1, 2003 through June 30, 2004, as well as developing an exemption budget for the FY05-06 biennium.

4. DRAFT RULES AND REGULATIONS

The Board began the process of drafting rules and regulations as authorized by the Respiratory Care Practice Act of 2003. A copy of the initial draft is attached and incorporated as part of these minutes.

5. DEVELOP APPLICATIONS AND OTHER DOCUMENTS

Skoranski presented rough drafts of an application for licensure and an application for license

renewal. These drafts will be finalized once the draft rules are adopted and filed.

6. SET FUTURE MEETINGS

Future meetings have been scheduled as follows:

August 5th via telephone conference call at 4:00 p.m.

September 10th in Cheyenne at 2:00 p.m.

7. OTHER BUSINESS

On motion by Graf, Skoranski is authorized to approve applications and issue licenses on the Board's behalf. Application denials must be reviewed with a board member.

8. EXECUTIVE SESSION

Executive session was not necessary at this meeting.

On motion by Crider, the meeting was adjourned at 3:50 p.m.

Submitted by:

Approved by the Board

Veronica Skoranski, Executive Director

Nancy L. Graf, Board Chair