

STATE BOARD FOR RESPIRATORY CARE

MINUTES

November 14, 2003

The Wyoming State Board for Respiratory Care met on Friday, November 14, 2003 in the conference room of the Basco Building located at 777 W 1st Street in Casper WY.

CALL TO ORDER, ROLL CALL

The meeting was brought to order by Nancy Graf, Chair, at 10:10 a.m. In attendance were Board Members Nancy Graf, Joseph B. Burke, Rena Piper, Loretta Crider, and Andrea Thornton, M.D. Also present were Veronica Skoranski, Executive Director; Ken Nelson, Senior Assistant Attorney General; and members of the public on the attached sign in sheet.

1. APPROVAL OF MINUTES

a) On motion by Crider, the minutes of September 10, 2003 were approved as submitted.

2. RULES AND REGULATIONS

Public comments were entertained on the proposed rules and regulations.

On motion by Crider; Chapter 5 Section 1(a) "November 1st" was changed to read "October 31st", and Section 1(b)(xi) "November 1st" was changed to read "October 31st" in both occurrences.

On motion by Thornton, the proposed rules and regulations were adopted as ammended.

3. LICENSING

On motion by Crider, after January 31, 2004 the board staff will begin sending "gentle" reminder letters to non-licensed persons requesting compliance, more strongly worded letters at the end of February 2004, and cease and desist letters after March 31, 2004.

Skoranski was directed to send a letter to the hospitals, members of the Wyoming Association for Respiratory Care, and home health care companies. notifying that licenses must be obtained by March 31, 2004 to prevent non-compliance with the law.

The Board agreed to accept personal checks for the application fee during the initial licensing phase.

4. APPOINTMENT OF REVIEW COMMITTEES

On motion by Crider, Burke was appointed as the Review Committee for pre-approval of continuing education programs.

On motion by Burke, Piper and Graf were appointed as the Application Review Committee for applicants by any method other than reciprocity.

On motion by Piper, the meeting was adjourned at 12:15 p.m.

Submitted by:

Approved by the Board

Veronica Skoranski, Executive Director

Nancy L. Graf, Board Chair