

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

HOUSE OF DELEGATES

Phoenix, AZ
July 17-18, 2006

Minutes

Monday, July 17, 2006

CALL TO ORDER

Speaker Denise Johnson called the House of Delegates meeting to order at 9:30 a.m., July 17, 2006.

ANNOUNCEMENTS

Speaker Johnson made a few announcements, i.e., handouts on the back table, open microphone times, parliamentary procedure, agenda changes.

CREDENTIALS COMMITTEE

Claude Dockter presented the following recommendations:

63-06-03

“The credentials of all Chartered Affiliate Delegations are accepted as submitted to the Credentials Committee and that those Delegations, upon verification of their completion of the House of Delegates Orientation process, be recognized as credentialed and seated for the summer, 2006 House of Delegates Meeting. MOTION CARRIED.”

63-06-04

“The following substitutions be recognized and made:
Mindy Lemons (CO) in place of Laura Jean Turcotte.
Karen Schell (KS) in place of Debbie Fox.
Bob Fluck (NY) in place of Tom Smalling.
Chad Rye (ID) in place of Rob DeVinaspre.
Joe Goss (NJ) in place of a vacant position” MOTION CARRIED.”

ROLL CALL

#50-06-05

Lynn Lenz, HOD Secretary, called the roll and declared a quorum. There were 49 delegations represented at this meeting.

Speaker Johnson recognized special guests. Gina Buldra, the president-elect of New Mexico and Virginia Forster, the president-elect of Maryland-DC.

INTRODUCTION OF HEAD TABLE

Speaker Johnson introduced the following: Claude Dockter, Past HOD Speaker; Debbie Fox, HOD Speaker-elect; John Wheeler, HOD Parliamentarian; Frank Salvatore, HOD Treasurer; Lynn Lenz, HOD Secretary; and Pat Lee, the liaison from the executive office.

SCRUTINIZING COMMITTEE

Will Beachey presented the following recommendation:

#59-06-06

"The minutes of the AARC House of Delegates meeting held in December, 2005 in San Antonio, Texas be approved as printed". MOTION CARRIED.

APPROVAL OF AGENDA

Motion was made, and seconded, that the House approve agenda changes as necessary throughout the meeting. MOTION CARRIED.

WELCOME

President of the Arizona Society for Respiratory Care, Edward Hoskins, welcomed the delegations to Arizona and wished them a successful meeting.

RESOLUTIONS COMMITTEE

In addition to the written report, Ray Sibberson gave a first reading of the resolutions and stated that they will be presented for consideration at a later time during this meeting.

SPEAKER

Speaker Johnson presented the written report.

SPEAKER-ELECT

Debbie Fox reviewed the written report and stated that she is currently working on committees for 2007.

PAST SPEAKER

Claude Dockter presented his written report and stated that Rich Walker is no longer executive director of CoARC. William Goding has been appointed Interim Executive Director of CoARC.

SECRETARY

Lynn Lenz presented the written report and the following recommendation:

#61-05-24

"Ratify the electronic voting results of the second reading of the AARC Bylaws changes. Results were: 41 for, 2 against, and 7 did not respond (recorded as an abstention)". MOTION CARRIED.

TREASURER

Frank Salvatore presented the written report.

CHANGE OF CHAIR

Speaker-elect Debbie Fox assumed the chair at this time.

ORIENTATION COMMITTEE

John Hughes stated that we have 19 new delegates and 4 substitutes here today and they were oriented during the orientation session.

PROGRESS & TRANSITION

Marge Perech stated that a written report would be available by the end of today.

PUBLICATIONS COMMITTEE

John Blewett presented the written report, and stated that the last issue of the AARC Record would be published in October.

CHARTERED AFFILIATES COMMITTEE

James Lisenbey reviewed the written report and presented the following recommendations:

#11-06-07

"The following lines be added to the general information form located in the Chartered Affiliate Handbook:

- 10. Attach proof of State and Federal tax exempt status
 - 11. List all checking account signatories and provide proof of them being bonded."
- MOTION CARRIED.

#11-06-08

"The Maryland/DC Society for Respiratory Care be presented the Summit Award." MOTION CARRIED.

#11-06-09

"The following state affiliates be recognized as recipients of honorable mention by excelling in these categories:

<u>Education</u>	<u>Promotion of the Profession</u>	<u>Community Involvement</u>
North Carolina	Virginia	Connecticut
California	North Carolina	Minnesota
Virginia	Ohio	Ohio
Wisconsin	Connecticut	Arkansas
Pennsylvania	Kansas	Kansas
	Michigan	Georgia
	Nebraska	

<u>Political Advocacy</u>	<u>Membership</u>
Connecticut	Pennsylvania
Arkansas	Georgia
Ohio	New Mexico
Virginia	Kansas
California	Maryland/DC
North Carolina	
North Dakota"	<u>MOTION CARRIED.</u>

SPECIAL RECOGNITION COMMITTEE

Lori Salonen presented the following recommendations:

#77-06-10

"The HOD approve the recommendation of Karen Schell, from the Kansas Society, for the Outstanding Affiliate Contributor Award." MOTION CARRIED.

#70-06-11

"The HOD approve the recommendation of Gene Andrews, from the Ohio Society, for Life Membership." MOTION CARRIED.

HOD ELECTIONS COMMITTEE

John Steinmetz stated his report is in the back of the room and to please obtain a copy. He reviewed the report.

DELEGATE ASSISTANCE COMMITTEE

Carol Agard reviewed the written report.

AD HOC COMMITTEE ON HOME CARE RECOGNITION

Jerry Bridgers presented the following recommendations:

#39-06-12

“Continue to work with Delegates in their efforts to support their PACT Committee with letter writing Campaign for co-sponsorship of HR964 and HR4824.” MOTION CARRIED.

#39-06-13

“We must continue to work for grassroots letter writing from Respiratory Therapist and Patients.” MOTION CARRIED.

#39-06-14

“Each state affiliate must work to insure that our letter writing to state officials to remind them to include Respiratory Care in statewide Disaster Planning and Ventilator Procurement.” MOTION CARRIED.

OPEN MICROPHONE

This is a period of time during which the delegations can discuss any topic of their choosing.

KATRINA HURRICANE UPDATE

The Louisiana delegation gave a slide presentation of the damage done by this hurricane, as well as how it looks now. He stated that the Gulf Coast is rebuilding and he expressed appreciation for all the donations made towards this catastrophe. Louisiana donated \$2,000 to the Disaster Relief Program.

AARC EXECUTIVE OFFICE

In addition to reviewing the written report, Sam Giordano stated that the Health and Human Services Course conducted on July 16 was a success. He also stated that Tom Kallstrom is the new Associate Executive Director/Chief Operating Officer at the AARC Executive Office. Mr. Giordano touched on Reimbursement College and stated that the comprehensive course for RTs will soon be operational for AARC members.

MEMBERSHIP COMMITTEE

Tom Lamphere and Carolyn O'Daniel reviewed the written report and presented slides regarding AARC membership and the need to increase it. They challenged the delegations to determine and state the following day, the number of new members each state plans to have by the December HOD meeting.

CHANGE OF CHAIR

Speaker Johnson reassumed the chair at this time.

HOD / BOD JOINT SESSION

Speaker Johnson called the joint session of the House of Delegates and Board of Directors to order at 1:35 p.m., July 17, 2006.

INTRODUCTIONS

Speaker Johnson introduced the members of the Board.

President Mike Runge requested the AARC Secretary, Colleen Schabacker, to call the roll for the Board of Directors. Ms. Schabacker reported that there was a quorum.

HEALTH & HUMAN SERVICES REPRESENTATIVES

Judy Blumenthal, PhD and Cheryl Ann Borden, MSN, RN, CCRN, CCNS conducted a discussion on federal medical assistance and training regarding national and state disasters.

AARC ELECTIONS COMMITTEE

Cam McLaughlin reviewed the written report and presented the following recommendation:

#30-06-15

"The Board of Directors and House of Delegates approve the 2006 Nominations for AARC Officers and Specialty Section Chair-Elects prepared/approved by the Elections Committee. Strike Frank Salvatore's name from the Director-at-Large list." MOTION CARRIED.

President Runge stated that since the Elections Committee is an AARC committee, it isn't required that the House of Delegates vote on the following recommendation. He stated that the Board of Directors has approved it: "Review and change as required policy regarding Voter Date Accessibility."

Mr. McLaughlin stated that this year will be the first time for electronic voting. He assured the delegations that those members who have no access to a computer can receive a paper ballot – they need only to contact the AARC office and request one.

GOVERNMENT AFFAIRS

Miriam O'Day, of O'Day and Associates, and Cheryl West reviewed the written report.

Ms. West stated that HOD Resolution #00-05-17 is still being worked on. This resolution states: "Resolved that the AARC recommend to the Veteran's Health Administration that they amend the Qualification Standard for Respiratory Therapists to include language stating that Respiratory Therapists in Veteran Administrative Hospitals should meet licensure requirements of that particular state, if applicable."

STATE GOVERNMENT AFFAIRS

Cheryl West presented the written report.

PACT UPDATE

Frank Salvatore stated there are currently 305 members of the PACT participating in the 435 Plan and more are needed. He presented slides showing the states that have members.

STATE PANDEMICS UPDATE

Michael Mark, from the AARC Executive Office, presented slides regarding survey results on the possibility of flu outbreaks.

HOD / BOD Joint Session adjourned at 4:00 p.m., July 17, 2006.

RESOLUTIONS

44-06-01

"Resolved that the AARC, with the assistance of the Section Chairs, develop an online speaker's bureau for use by state affiliates to assist in the preparation of local educational programs." (sponsored by North Dakota and co-sponsored by Minnesota, Colorado, and Texas). MOTION CARRIED.

22-06-02

"Resolved that the American Association for Respiratory Care develop in conjunction with the National Association of EMS Physicians (NAEMSP) a standardized curriculum for training paramedics in the safe and appropriate use of ventilators for certain patients." (sponsored by Oregon). Indiana presented a friendly amendment to change "certain" to "transport of", and add the words at the end: "outside the hospital setting". Oregon accepted these amendments.

Therefore, this resolution states: "Resolved that the American Association for Respiratory Care develop in conjunction with the National Association of EMS Physicians (NAEMSP) a standardized curriculum for training paramedics in the safe and appropriate use of ventilators for transport of patients

outside the hospital setting." MOTION CARRIED. (This resolution was brought up again the next day for reconsideration).

RECESS

Speaker Johnson recessed the meeting at 4:35 p.m., July 17, 2006.

Tuesday, July 18, 2006

CALL TO ORDER

Speaker Denise Johnson called the House of Delegates meeting to order at 8:35 a.m., July 18, 2006.

ROLL CALL

#50-06-16

Secretary Lynn Lenz called the roll and declared a quorum. There were 49 delegations represented at this meeting. Each state gave the number of new members they plan to recruit between now and the next HOD meeting in December.

AD HOC COMMITTEE ON AFFILIATE BEST PRACTICES

Denise Stingl reviewed the written report, which she stated had been distributed to the delegations.

AARC PRESIDENT

Mike Runge reviewed his written report and presented slides with the mission and goals of the AARC. He showed a graph which revealed the increase of membership in the AARC for the last two years.

STRATEGIC PLANNING COMMITTEE

John Hiser presented the written report and requested the delegations to send him suggestions regarding various things the AARC can do professionally and what can be done to increase membership.

STATE GOVERNMENT AFFAIRS COMMITTEE

John Hiser reviewed the written report and asked the delegations to contact him or Cheryl West regarding state government affairs.

AARC PRESIDENT-ELECT

Toni Rodriguez reviewed her written report. She stated she realizes the importance of the role the delegations play in the profession. She presented slides on the Unity of Purpose. Some of the topics she touched on were patient needs, patient advocacy, treatment of pulmonary disease, professional purpose, knowledge of special skills, understanding chronic illness, treatment of respiratory problems, new and re-emerging infections, increasing the need for health care, health care costs, overall respiratory care of patients, patient knowledge of respiratory care, recognition of respiratory care by government regulatory agencies, and standard of care of patients. Ms. Rodriguez stated that the profession depends on the AARC, state affiliates, and the individual members of the AARC. She said united we rise, and numbers are listened to -- increase membership, and let your voices be heard.

AARC AD HOC EMERGENCY PREPAREDNESS

Ken Thigpen touched on the devastation of Katrina. Louisiana lost around 2,000 hospital beds and millions of dollars in property. They need respiratory therapists as well as physical laborers to help rebuild. They also still need monetary donations. The AARC President wrote letters to victims stating that the AARC will help however they can. The AARC extended members' memberships for one year and paid out over \$50,000 in donations to victims. The disaster relief fund is ongoing and the committee is working with state affiliates in helping victims. The committee is working to better prepare states for future disasters. They are checking with licensure boards regarding state to state licenses in case of disasters. More donations are needed. Physical help is still needed as well. Respiratory therapists rise to the need and Mr. Thigpen stated he is proud of all of them.

AARC EDUCATION & MANAGEMENT SERVICES

Bill Dubbs presented slides reviewing surveys done on respiratory therapists, employers, hospitals, educational programs, sections of the country occupied by respiratory therapists, wages,

number of therapists, job descriptions, medical procedures, physicians in hospitals, and therapists in hospitals. He stated that 78.5% of the hospitals report they are using protocols. The different levels of education were examined, as well as the years of service remaining for full time faculty in schools. The number of graduates is gradually increasing. Mr. Dubbs elaborated a bit on benchmarking and stated that the delegations could check out the AARC web site, resources, benchmarking and this will give more information. He also stated that the Uniform Reporting Manual is very informative and is available to purchase.

INTERNATIONAL FELLOWSHIP COMMITTEE

Vijay Deshpande presented the written report. He stated that people outside the United States apply to attend the International Congress each year. Cities also apply to host these individuals. This committee makes these selections. Individuals from China, Taiwan, France, India, Arabia, and Switzerland have been selected. Host cities have not yet been determined.

BYLAWS COMMITTEE

In addition to the written report, Robert Fluck stated that the Alabama and Arkansas bylaws have been approved by the Board of Directors.

#22-06-02

PA made a motion to bring this resolution back to the floor for discussion and it was seconded. MOTION CARRIED to move to the floor for discussion:

"Resolved that the American Association for Respiratory Care develop in conjunction with the National Association of EMS Physicians (NAEMSP) a standardized curriculum for training paramedics in the safe and appropriate use of ventilators for transport of patients outside the hospital setting."

MOTION CARRIED. (This resolution had been presented the previous day and approved).

Motion was made to reconsider this resolution. MOTION DEFEATED to reconsider. A poll vote was requested – results were 11,086 yes, 16,711 no, 1981 abstained, and 180 absent.

BREAK OUT SESSIONS BEST PRACTICES

This is a period of time wherein the delegations were divided into groups to discuss issues facing the profession.

NATIONAL BOARD FOR RESPIRATORY CARE

The written report is in the book.

COMMITTEE ON ACCREDITATION FOR RESPIRATORY CARE

The written report is available at the back of the table.

BOARD OF MEDICAL ADVISORS

The written report is in the book.

AMERICAN RESPIRATORY CARE FOUNDATION

The written report is in the book.

HOD NOMINATIONS

John Steinmetz stated that nominations for HOD officers can be made only during this meeting. Nominations for the Bylaws and Elections Committees can be made during this meeting and also during the fall HOD meeting.

Nominations were made for HOD Treasurer: New Mexico nominated Joe Horn (TX). Missouri nominated James Lisenbey (AR). Indiana nominated Ross Havens (IN). Louisiana nominated Bill Lamb (MO).

Nominations were made for HOD Secretary: Colorado nominated Dawn Rost (ND). South Carolina nominated Cam McLaughlin (VA). Minnesota nominated Lori Salonen (SD).

Nominations were made for HOD Speaker-elect: Mississippi nominated Frank Salvatore (CT). Arkansas nominated John Blewett (NM). North Dakota nominated John Hughes (PA). Frank Salvatore nominated Lynn Lenz (WI).

Motion was made, and seconded, to close nominations for HOD Officers. MOTION CARRIED.

Nominations were made for the Bylaws Committee: Michigan nominated Anne Hamilton (MI). Frank Salvatore nominated Maureen Parmelee (CT). Louisiana nominated Doug McIntyre (LA). Georgia nominated Bill Bitzel (GA).

Nominations were made for the AARC Elections Committee: Missouri nominated John Hemkens (MO). North Dakota nominated Heidi Elmore (CO). South Dakota nominated Tom Cahill (SD). West Virginia nominated Pat Munzer (KS). Georgia nominated Vijay Deshpande (GA).

Motion was made, and seconded, to reopen the floor for Speaker-elect. Delete the nomination of Lynn Lenz (WI) by Frank Salvatore, as HOD officers are not allowed to nominate. New Mexico nominated Lynn Lenz (WI). Motion was made, and seconded, to close nominations for Speaker-elect. MOTION CARRIED.

For Bylaws Committee, delete the nomination of Maureen Parmelee (CT) by Frank Salvatore, as HOD officers are not allowed to nominate. New York nominated Maureen Parmelee (CT).

Speaker Johnson announced there would be committee meetings at this time for a short period.

CHANGE OF CHAIR

Speaker-elect Debbie Fox assumed the chair at this time.

OPEN MIKE

This is a period of time wherein the delegations can discuss any topic they wish.

DONATIONS

Florida donated \$400 to the disaster relief fund. California donated \$500 to the disaster relief fund.

CHANGE OF CHAIR

Speaker Johnson reassumed the chair.

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

There is no new business.

BOARD UPDATE

Claude Dockter gave an update of Board actions on House resolutions: HOD #44-06-01 – Board referred to Executive Office. HOD #22-06-02 will be acted on by the Board electronically.

COURTESY RESOLUTION

#65-06-17

“Whereas, as Sam promised it was indeed hotter than hell; and
Whereas, the sun shown every day; and

Whereas, it was cooler outside the pool than in it; and
Whereas, business was transacted in a truly expeditious fashion by popular acclaim; and
Whereas, the Arizona Society graciously welcomed us and promoted collegial social intercourse;
Therefore, be it resolved that the AARC House of Delegates proffers our highest kudos to the
ASRC.” MOTION CARRIED. (presented by NY).

ADJOURNMENT

Speaker Denise Johnson adjourned the summer House of Delegates meeting at 4:15: p.m., July 18, 2006.

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

HOUSE OF DELEGATES							
ROLL CALL							
DATE: July 17, 2006				HOD # 50-06-04			
STATE SOCIETY	# OF VOTES	PRESENT	ABSENT	STATE SOCIETY	# OF VOTES	PRESENT	ABSENT
ALABAMA	434	X		NEW MEXICO	233	X	
ALASKA	44	X		NEW YORK	2072	X	
ARIZONA	576	X		NORTH CAROLINA	1005	X	
ARKANSAS	503	X		NORTH DAKOTA	268	X	
CALIFORNIA	1566	X		OHIO	1425	X	
COLORADO	415	X		OKLAHOMA	311	X	
CONNECTICUT	423	X		OREGON	372	X	
DELAWARE	159	X		PENNSYLVANIA	2544	X	
FLORIDA	1390	X		PUERTO RICO	40	X	
GEORGIA	1135	X		RHODE ISLAND	175	X	
HAWAII	133	X		SOUTH CAROLINA	463	X	
IDAHO	182	X		SOUTH DAKOTA	234	X	
ILLINOIS	867	X		TENNESSEE	721	X	
INDIANA	1028	X		TEXAS	1424	X	
IOWA	259	X		UTAH	151	X	
KANSAS	443	X		VERMONT / NH	208	X	
KENTUCKY	342	X		VIRGINIA	942	X	
LOUISIANA	591	X		WASHINGTON	660	X	
MAINE	137	X		WEST VIRGINIA	197	X	
MARYLAND / DC	736	X		WISCONSIN	537	X	
MASSACHUSETTS	711	X		WYOMING	80	X	
MICHIGAN	630	X					
MINNESOTA	482	X					
MISSISSIPPI	290	X					
MISSOURI	999	X		FOR:			
MONTANA	180		X	AGAINST:			
NEBRASKA	387	X		ABSENT:			
NEVADA	159	X		TOTAL:	29,958		
NEW JERSEY	695	X		TOTAL VOTES:			

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

HOUSE OF DELEGATES							
ROLL CALL							
DATE: July 18, 2006				HOD # 50-06-16			
STATE SOCIETY	# OF VOTES	PRESENT	ABSENT	STATE SOCIETY	# OF VOTES	PRESENT	ABSENT
ALABAMA	434	X		NEW MEXICO	233	X	
ALASKA	44	X		NEW YORK	2072	X	
ARIZONA	576	X		NORTH CAROLINA	1005	X	
ARKANSAS	503	X		NORTH DAKOTA	268	X	
CALIFORNIA	1566	X		OHIO	1425	X	
COLORADO	415	X		OKLAHOMA	311	X	
CONNECTICUT	423	X		OREGON	372	X	
DELAWARE	159	X		PENNSYLVANIA	2544	X	
FLORIDA	1390	X		PUERTO RICO	40	X	
GEORGIA	1135	X		RHODE ISLAND	175	X	
HAWAII	133	X		SOUTH CAROLINA	463	X	
IDAHO	182	X		SOUTH DAKOTA	234	X	
ILLINOIS	867	X		TENNESSEE	721	X	
INDIANA	1028	X		TEXAS	1424	X	
IOWA	259	X		UTAH	151	X	
KANSAS	443	X		VERMONT / NH	208	X	
KENTUCKY	342	X		VIRGINIA	942	X	
LOUISIANA	591	X		WASHINGTON	660	X	
MAINE	137	X		WEST VIRGINIA	197	X	
MARYLAND / DC	736	X		WISCONSIN	537	X	
MASSACHUSETTS	711	X		WYOMING	80	X	
MICHIGAN	630	X					
MINNESOTA	482	X					
MISSISSIPPI	290	X					
MISSOURI	999	X		FOR:			
MONTANA	180		X	AGAINST:			
NEBRASKA	387	X		ABSENT:			
NEVADA	159	X		TOTAL:	29,958		
NEW JERSEY	695	X		TOTAL VOTES:			

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

HOUSE OF DELEGATES								
POLL VOTE								
(for # 22-06-02)								
	# OF					# OF		
STATE SOCIETY	VOTES	YES	NO	ABSTAINED	STATE SOCIETY	VOTES	YES	NO
ALABAMA	434	X			NEW MEXICO	233		X
ALASKA	44		X		NEW YORK	2072		X
ARIZONA	576		X		NORTH CAROLINA	1005		X
ARKANSAS	503		X		NORTH DAKOTA	268	X	
CALIFORNIA	1566	X			OHIO	1425	X	
COLORADO	415		X		OKLAHOMA	311		X
CONNECTICUT	423		X		OREGON	372		X
DELAWARE	159		X		PENNSYLVANIA	2544	X	
FLORIDA	1390			X	PUERTO RICO	40	X	
GEORGIA	1135		X		RHODE ISLAND	175	X	
HAWAII	133		X		SOUTH CAROLINA	463		X
IDAHO	182	X			SOUTH DAKOTA	234		X
ILLINOIS	867	X			TENNESSEE	721		X
INDIANA	1028		X		TEXAS	1424		X
IOWA	259		X		UTAH	151	X	
KANSAS	443	X			VERMONT / NH	208		X
KENTUCKY	342	X			VIRGINIA	942		X
LOUISIANA	591			X	WASHINGTON	660	X	
MAINE	137		X		WEST VIRGINIA	197		X
MARYLAND / DC	736		X		WISCONSIN	537	X	
MASSACHUSETTS	711		X		WYOMING	80	X	
MICHIGAN	630		X					
MINNESOTA	482		X					
MISSISSIPPI	290	X			ABSTAINED:	1,981		
MISSOURI	999		X		FOR:	11,086		
MONTANA	180				AGAINST:	16,711		
NEBRASKA	387	X			ABSENT:	180		
NEVADA	159		X		TOTAL:	29,958		
NEW JERSEY	695	X			TOTAL VOTES:			