

## **Meeting Minutes August 1, 2014**

### **Present:**

President Jody Christopherson

President Elect Bryant Bitner

Treasurer Mary Peterson

Secretary Nancy Luse

Delegates Kristi Hack and Alexia Johnson

College Student Stephen

### **Guests:**

Lyle Orr

Brandon Beckstead

Kim Black

### **Absent:**

Jennifer Eason

Jessica Bigelow

Tiffany Handley

President Jody Christopherson called the meeting to order.

### **Reports:**

The past minutes were approved with minor changes.

### **Treasurer:**

Checking account: \$5690.63

Scholarship: \$2813.32

Mary stated that we received \$1393.09 for the Delegate assistance for the Sn Marco, Florida meeting that Alexia was sent to. However Alexia has not been reimbursed as of yet. Mary also stated we were the only state that got full reimbursement and that there were 5 states that applied. Receive also \$350.72 for AARC membership (quarterly). Debts included are \$111.96 Last month board meeting (lunch), \$180.00 Wyoming network (web) 6 months, Liability insurance 2014 Conference \$134.00, RaSport (WSRC shirts x3) \$112.85.

### **Secretary:**

Nancy received 2 checks in the amount of \$500.00 each from Wyoming Medical Center and Wyoming Cardiopulmonary Services. Which were given to Mary for deposit. Nancy will send out Tax donation

letters to all members of the board for the collections of door prizes that will be collected by each board member. Bryant also request the letter that was sent to those who donated. Lyle Orr requested the tax form letter.

#### Old Business:

Alexia is heading up the Scholarship program it was motioned and approved that the 1<sup>st</sup> year students will receive two \$250.00 scholarships and the 2<sup>nd</sup> year students will receive one at \$ 250.00 and one at \$500.00 for a total of 4 scholarships. The 1st years will have to write an essay on why they want to be a Respiratory therapist and the 2<sup>nd</sup> year have to research a respiratory subject. The student will present their subjects during the luncheon at the WSRC Conference. The Therapist will vote on the winners.

Julie has the ballots for the election of new board positions up and ready to Email to all AARC members. First ballot had a flaw but the AARC resent out there are 2 write INS on the ballot.

#### New Business:

Report from Alexia on trip to Delegates meeting I Florida. Wyoming is in the top 7 states in the Drive4 COPD. Discussion was made to move to have part of the yearly CEU's be required to be at a live conference as well as getting free ones on different web sites. California and Ohio are currently requiring that you have an RRT for work requirement but other states are looking as well. Respiratory in the State of Texas will now be under the Board of Medicine. AARC is looking to have each state have a chairperson to help recruit membership for the AARC.

Mary gave an update on the vendors and registration numbers. Mary set the payment for the conference up through PayPal in hope that it will make it easier to make payment.

Jody has received confirmation from all speakers and will be sending AV needs to Kristi.

Nancy and Alexia spoke with Sodexo at the college for food options for the conference, items were sent via email and were voted on at this meeting. Nancy will be in contact with the Sodexo representatives.

Nancy called the Parkway and reserved a block of rooms and the price quote was \$62.00 per room per night. Reservation must be made under the WSRC in order to get the discount.

At last minute Nancy called the Parkway as the Attic in the top of the Wonder Bar was way out of our price range for the sputum bowl to get a price quote for a room to host sputum bowl. Nicole from the Parkway was to send out a contract with a quote. In the meantime Kristi called the Municipal golf course to see what it would cost to use their facility. We could use the facility for free as long as we ate their food and drank their beverages. The golf course room (Caddy Shack) was booked.

We talked about big ticket items for raffling off at the conference Nancy has called the Deadwood Chamber of Commerce to see if they are willing to donate or let us purchase a weekend deal. All board member are responsible for acquiring 2 items for door prizes for the conference.

Plaques will be given to those who have been AARC member for 20+ years and Certificate to those with 5, 10, 15, year's memberships.

Next regularly scheduled Board meeting will be held directly after the last day of the conference with the new Board Members on September 19, at 2:15 PM at the Nichols Auditorium at the College in Casper, WY.