

Minutes from February 1, 2013

Present:

President Jessica Bigelow
Vice President Julie Walker
Past President Janie Burnett
President Elect Jody Christopherson
Treasurer Mary Peterson
Secretary Nancy Luse
Delegate Alexia Johnson
Delegate Kristi Hack
Director at Large Steve Peterson

Absent:

Director at Large Rachael Ford

Guests:

Bryant Bitner Casper College Student Representative
Kathy Summers Converse County Memorial Hospital
Denise Lusk Past Board Member

President Jessica Bigelow called the meeting to order.

Approval of past minutes motioned, seconded, and passed.

Reports:

Treasurer:

Scholarship Fund has \$2311.48
Checking account \$10107.41 prior to submission of bills. Alexia and Kristi to submit receipts from their trip to New Orleans, Delegate meeting. Jody has an outstanding plane ticket as well.

Denise Lusk had the plaque engraved from the Sputum Bowl and donated the fee. The plaque is now back in Laramie with the winners.

The contract for Wendy Lowes services has been signed and sent in, as there was a majority vote to keep her services. We will receive a bill at the end of the session for her services. Denise has been the liaison for Wendy Lowe in the past and will continue that roll and send blanket e-mails updating us on the latest from the legislative sessions.

The check has been received for the revenue sharing and given to Mary for deposit.

Secretary:

Nancy to download the packet from the AARC for CEU's and all that will be needed for the up and coming Conference.

Nancy is also trying to organize and keep a paper as well an electronic file of all necessary forms need for the conference, as well as the by-laws to reference. There are some forms missing and she asked if anyone had a copy to please send it to her. Otherwise, she will download what she can from the website.

Delegate:

Alexia and Kristi report that the AARC are looking to do Membership drives with incentives to keep people interested in becoming or staying an AARC member. Jessica reported that eight members this past year did not renew their AARC membership form the State of Wyoming.

Kristi and Alexia talked about having a Student representative at the next HOD and forum. The students are interested but the College was not a supportive. Kristi volunteered to go and speak to the students and talk about the importance of having and keeping an AARC membership along with benefits that the AARC have to offer, after graduating from school.

The Summer Forum is in Orlando, Florida July 3, 2013. We discussed sending one person as well as possibly sending a student. Mary requested a schedule of the HOD. There was a motion made to send one delegate, Kristy made the motion and Mary seconded the motion. There was further discussion whether to send a first or second year student to the Spring Forum. There was a motion made to have the President of the SARC be the student liaison. The SARC President would be the person who would attend the Forum.

New Business:

Contract was sent to Cody as our place to have the conference with a unanimous decision. The dates for the conference are September 18, 19, and 20th. The Hotel will block out rooms with discounts for the conference.

Four AARC Members reside in Cody. We will be in contact with them to see if they might be able to help with door prizes from around the community for the conference. We will also invite them and other therapists from around the Big Horn Basin to our next board meeting that will take place in Cody for a site visit at the Holiday Inn, Friday, May 3, 2013.

There was discussion of a 5k walk-run fundraiser for the scholarship fund. This would be a good project for the students. Bryant will talk to the students about this fundraiser.

Jessica and Janie are both from Cody and are trying to coordinate to get up to Cody before the next meeting. They will go talk to the Holiday Inn and narrow down our costs meal options. They will also go and talk to the Cody Bow shop about a bow for our fundraiser. Janie also knows a local artist and may be in contact with him as well.

Jody Christopherson is the speaker liaison. All speaker information will go through her. There was discussion of trying to get a nationally known speaker as a heavy hitter. There was talk of a cardiovascular speaker out of Minnesota that may come and speak for no charge. Mary is the vendor liaison and all vendor information will go to her.

Janie has a template for the Tri-fold once all the information for speakers and vendors is gathered. Janie will just need to plug in the information and then the tri-fold will be ready to print.

Jody Christopherson has been in contact with Jason Moury, chairperson for the DRIVE4COPD. The main objective is to distribute the questionnaire in our areas. Jody will get questionnaires out when she receives them. The goal is to get them to the public and filled out. The questionnaire will have no personal information on them they will be completely confidential. The State of Wyoming only had 25 forms filled out in 2011. We believe that we can out do that number this year. The program broadened where we would be able to "Adopt A Company" whereas we bring education and answer questions with a chosen company. This may be harder to do since we are spread throughout Wyoming, but maybe we could incorporate it through our prospective work places some how?

Old Business:

Rachael is still the person that is slated to set-up a booth at the Colorado State Conference and Janie was the back-up person. Kevin Fisher is the contact person for Colorado We will offer the Colorado booth space at our conference in return.

We will extend invitations to Idaho and Montana to come to our conference.

Julie Walker and Jon Pearce (Laramie) will take care of setting up the voting of the vacant offices on the board for the up and coming year. Office vacancies for the next year will be:

Delegate

Director at Large x 2

President Elect

Secretary

Ballots will need to be out by late June and back by early August. Julie will get more information about the on-line voting through the AARC. It appeared that it would cost approximately \$200.00. Once all information is gathered, Julie will send the information to Nancy and Jessica. Nancy and Jessica will send out a nomination letter 120 days prior, which will include the appropriate information. A nomination form, Bio, and current AARC#. Who will count the ballots will be determined later.

The next meeting will be in Cody, WY at the Holiday Inn, Friday May 3, 2013.

Meeting was adjourned by President Jessica Bigelow